

Cir/AJB/2016/1617/PPI/Dec.2016

Sub: Important Information

Date: 15.12.2016

Dear Valued Parent,

We would like to take this opportunity to thank you for all your support and cooperation extended to school during the academic term in the pursuit of academic and curriculum enrichment activities during our highly appreciated Innovation Week. We look forward to the same understanding and cooperation in the next academic term after the winter break and beyond too.

Few Important announcements:

1. Fee payment / Chronic Fee Defaulters:

Fee payment on time and in entirety helps the school to earmark and properly allocate funds for overall improvement in teaching and learning. Your cooperation in this matter is essential. Parents are expected to clear their dues before 12th of each month to avoid the following consequences if dues are not cleared:

- Answer scripts and results of 1st term exams for AJB will not be issued
- Continuing fee defaulters are also liable not to be promoted to higher classes.

We appreciate and thank the parents who keep their fee record up to date and have cleared all their dues on time enabling us to continue providing quality education and holistic development for our children.

Kindly make a serious note of the fee reminders that are sent!

2. Open House for the 1st Term Results for KG to Grade 9 AJB:

The Open House is scheduled on Thu. 12th January 2017, between 6: 30 pm to 9:00 pm for the parents and students to meet with the subject and class teachers to follow up on the academic progress, target sheet, and collect their Report Card.

3. School Jacket: All parents are requested to ensure that your child wears school jacket to school during the winter months. Any accessory and clothing that violates the school policy on uniform will be confiscated.

4. Royal Spell Bee competition: Students who have registered for the competition kindly note that it will be held on 9th Jan 2017.

5. Holiday Assignments: These have already been sent for Grades 1 to 3. Please find assignments for Grades 4 to 12 attached to this circular. Kindly ensure that the students complete the assignments and submit to their respective class/subject teachers on 8th Jan, 2017.

6. Winter Vacation:

The last working day for students of AJI and AJB before the winter vacation is **Thursday 15th Dec 2016.**

7. Please note the following dates after winter break:

School will reopen for AJB KG to Grade 12 students:
Pre-Mock Exams Grades 10 To 12:

Sun 8th Jan 2017.

10th to 18th Jan 2017 from 7:30 to 10:30 am.

ATTENDANCE IS MANDATORY FOR ALL STUDENTS ON THE DAY OF REOPENING.

Thank you for your cooperation!

School Administration

Wish you all a happy and prosperous 2017. Have a productive break. 😊