

Title: Uniform, Dress Code and Proper Grooming Policy	Issue Date:1/8/2019
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UNIFORM, DRESS CODE & PROPER GROOMING POLICY

I. School Uniform

The Al Ain Juniors School uniform serves as a form of identification for all its students. It is also a means of representing the school's identity. Hence, complete and proper uniform must be worn on all week days. Students must come in school on their prescribed uniform, which includes:

- Neatly pressed white school shirt (with logo). All buttons from neck down should be done up.
- Plain white vest for undershirt (both boys or girls)
- School pants (for boys) or skirt (for girls).
- For girls, the waistband of the skirt should not be loose. It should be at the waistline and not at hip line. Skirt line should be hanging well with nothing heavy in the pocket to cause the skirt line to lose its symmetry.
- School ID (to be worn on all week days even on the bus)
- Closed, low heeled, plain black leather shoes or black trainers with no coloured strips
- Plain white socks (no logos, ruffles/laces or embroidery)
- Only white scarf and white hair band are allowed for girls
- Plain, black and front-closed *abaya* are allowed for girls upon parents' written request
- Black leather belt

Students taking PE have a dedicated uniform for outdoor activities. These PE uniforms must only be worn on the day where a PE class is scheduled. Otherwise, the regular school uniform must be worn.

II. School Identity Card

- The school ID is considered part of the daily school uniform and, therefore, students are required to wear their identification cards for as long as they are within school premises (including bus transport)
- The ID is worn with the official school ID lace and ID protector; and should be kept free of stickers, non-regulation pins or clips.
- If a student forgets her/his ID, she must secure immediately an admission slip from the Office of the Academic Head office in order to be admitted to her class.

III. Dress Standards

AJ School students shall dress in a manner that is appropriate and conducive to a safe learning environment. The following standards shall serve as guidelines for appropriate student dress:

- Jewellery, unnecessarily colourful scarves, and other accessories are discouraged.
- Sun glasses, hats, caps shall not be worn in the school building.
- Shoes shall be worn at all times in the school building and on the school campus.

- Clothing or emblems which are offensive to any race, gender, or religion shall not be worn.
- Profanity on clothing shall not be permitted.
- Clothing promoting tobacco, alcohol, drugs, or sex shall not be permitted, during the days when colour dresses are permitted.
- No undergarments shall be visible.
- No chains, or studded or spiked necklaces/bracelets that could be considered weapons, are to be worn.
- Pants and skirts are expected to be worn appropriately on the waist at all times.

IV. Proper Grooming

Aside from wearing proper uniform, proper grooming and good hygiene are expected of AJ students. Parents are encouraged to help their children (specially, young ones) in preparing themselves for school and must note that:

- Elaborate or outrageous haircuts/hairstyles are not allowed. Short hair for boys and pony tail for girls are recommended.
- Streaking of hair with gel and colour is not allowed.
- No tattoos.
- Hair accessories should be in white, black or dark navy blue. Fancy and distracting hair accessories are not allowed
- For the jewellery: students are allowed to wear a simple watch and one pair of simple inexpensive earrings. Bangles, trinkets and expensive jewellery are unacceptable for school wear.
- “The school is constantly reminding our young ladies that an ajite is simple and not attached to superficial things. Her youthful beauty comes from within and is a gift from God. “SIMPLICITY IS BEAUTY.”

V. Violations of the Uniform, Dress standards and Proper Grooming Policy

Female students shall be referred to a female administrator or female designee and male students shall be referred to a male administrator or male designee.

When a student is observed to be in violation of the dress standards the following procedures shall be followed:

First offence: The teacher gives verbal warning and requests a correction of the inappropriate dress. The student may call home for their parent to bring the item(s) of clothing needed. In the absence of parents, the student will be detained for the rest of the day.

Second offence: Referral is made to the Phase Coordinator who then requests a correction of the inappropriate dress. The parent receives a call and a *warning letter* to report this as the second incident.

Third offence: The Coordinator notifies the parent and requires a conference with the parent. Student will not be allowed to enter the classroom until the parents come to meet the school heads.