



AJI Cir No.04 AJI AY2024-25/May

24<sup>th</sup> May 2024

Dear Parents,

**Subject: Documents required for post-graduation for grade 12 students AY 2023/2024**

In our efforts to simplify graduation documentation processes, we are pleased to brief you about the possible post-graduation requirements for Grade 12 students.

We would like to inform you that according to the guidelines issued by the Department of Education and Knowledge, parents can receive the certificates mentioned in the table below through the "TAMM" platform.

"TAMM Platform" is a service platform of the Abu Dhabi Government, which allows easy access to essential daily services such as healthcare, housing, education, and more through its website, mobile application, unified call center, service centers, and virtual communication.

- We recommend consulting with your child's prospective universities or post-high school pathways to determine specific documentation requirements before applying for any of the below services.
- However, please note that the services listed in the table should only be requested after your child's final marks are released, if they are requested through TAMM or other websites.
- If any of the services are not active following the release of the final marks, please make sure you have no outstanding obligations (e.g., payment of fees, etc).
- Please refer to the attachment and follow the instructions to obtain the services through the TAMM platform.
- **Acquiring certificates validated through traditional methods (seal and stamp):** To request certificates authenticated by seal and stamp (manually), kindly submit a formal request to the school administration. Subsequently, ensure the certificates are authenticated at the Al Ain Educational Office.

In addition, for ease of reference, below is a summary of the most frequently requested post-graduation requirements for Grade 12 students:

Service Name	Description	Service Provided by	Where to apply
Request an Attested Report Card	Attested report card for achieved marks for a specific academic year	ADEK	TAMM
Request an Attested Sequential Study Transcript	Attested sequential study transcript that indicates the academic progression of the student through the	ADEK	TAMM



	grades/years in private schools in the Emirate of Abu Dhabi		
School Completion Certificate for High School Graduates	"To Whom It May Concern" certificate, stating that the student has completed secondary school studies	ADEK	TAMM
Additional attestations provided by other entities, which should be considered based on student's post-graduation pathway requirements			
** Equivalency Certificate	The certificate of equivalency confirms that the credentials assessed comply with the criteria and guidelines set by the Ministry of Education.	Ministry of Education (MoE)	MOE Website
Attested Educational Certificates	Might be required for students wishing to study abroad (based on the student's university admission requirements)  Note: an attestation from the host country's embassy where the student intends to study may also be required	The UAE Ministry of Foreign Affairs (MOFAIC)	MOFAIC Website

Here's the link to Decree 199 for Equivalence requirements

[Ministerial Resolution No. \(199\) in 2019 Regarding The System of Equivalency of Private Schools Certificates.pdf](#)

If you encounter any challenges or issues, please contact us on 03-7810043

Kind regards,  
Al Ain Juniors School