

CirNo.50/AJB/AY2022-23/JUNE

14th June 2023

Subject: Year End Circular: A.Y. 2022– 2023

Dear Valued Parent,

We hope that you receive this circular in good health, as we gradually ease into the summer holiday period. Students, staff and parents will appreciate the break and enjoy the timely opportunity to relax, reflect on the school year and think ahead to the next one.

Towards the end of another eventful and productive year, it gives us immense pleasure to look back with pride and see the numerous missions accomplished. It has been a very satisfactory and successful year as our students have achieved excellent results while participating in many scholastic and non-scholastic activities during this academic year and excelled in both intra and inter-school events.

This would not have been possible without your involvement and support, for which we take this opportunity to thank all the parents for their unconditional support in all our endeavors and look forward to continued cooperation for the benefit of our students.

❖ Academic Information

➤ **End of Year Open House**

Level	Day	Date	Time
KG	Thursday	22nd June 2023	9:00a.m. to 1:00p.m
Grades 1 to 9	Thursday	22nd June 2023	9:00a.m. to 1:00p.m

Further details of the Open House will be communicated to parents by their respective Class Teachers.

➤ **Year –end report cards of grades 1-to 9**

The final report cards will be issued through ADEK e-SIS (Enterprise Student Information System), following the Ministry rules and guidelines. The results of Grades 1 to 9 would be calculated by taking the **weightage** of each End of Term results.

Term	Weightage for Grades 1 to 6	Weightage for Grades 7 to 9
Term 1	30%	20%
Term 2	30%	20%
Term 3	40%	60%

➤ **Summer holidays for students**

Summer holidays for students start from **Monday, 3rd July 2023 until Friday, 25th August 2023.**

➤ **School Opening: For new Academic Year 2023 – 2024**

Phase /Level	Day	Date
KG 1	Monday	28th August 2023
KG 2	Thursday	31st August 2023
Grades 1 to 12	Monday	28th August 2023

Details like school timing, dispersal procedures and other important information from school/authorities will be shared before the school reopening. Kindly keep a check on your email.

❖ **Office Administration Information**

➤ **Release of school certificates and other documents**

Since the school office remains closed during the summer break, we request you to apply & collect any official certificate that you may require during the holiday, **before 26th June 2023**.

For official letter request, please visit our school website at www.alainjuniors.com and follow the procedure to fill out the online Official Letter form.

- Payment invoice, Bonafide certificate or any other certificate for the new AY 2023-2024 shall be issued **from 21st August 2023** onwards **after the confirmation of re-enrollment** by paying the first installment which includes Re-registration Fee, Tuition fee for September 2023, MOE books fee, transport fee (if availing).
- Transfer Certificate (T.C.) for student moving outside Abu Dhabi Emirate, can only be issued **from 14th August 2023**
- IGCSE, AS, and A-Level Certificates will be issued as soon as the school receives the same from the CAMBRIDGE International Examination.

❖ **Administration office during the summer break**

School office will remain closed during summer vacation from **Tuesday 27th June 2023 to Friday 11th August 2023**.

For urgent enquiries during the summer vacation, Parent may contact Focal Point Management Consultancy "FPMC" from **Monday 3rd July 2023 till Thursday 10th August 2023**

- **Phone:** 03 -7648113
- **Email:** shireen.amir@consultfocalpoint.com
- **Location:** <https://goo.gl/maps/sg8Ls3LwjRc6mm5x5>

FPMC office work timing during summer

Day	Work timing
Monday to Thursday	10:00.a.m. to 1:00 p.m.

❖ **School fees & modes of payment**

Fee payment can be made through any of the following options:

- **Online payments** are accepted through the parent portal Zenda. Detailed information about the App is available on the school website <http://www.alainjuniors.com/online-fee-payment>
- **At the School office**
 - a. For AY 2022-2023
All pending fee dues have to be cleared before 22nd June 2023, failing which School **will not** release the final exam results and requests for TCs to students with outstanding Fee dues shall not be processed.
 - b. For AY 2023-2024
To confirm the enrollment for AY 2023-2024, school will accept the payment starting 14-08-2023 till 25-08-2023. Failing to pay by the stipulated date, the student's enrollment for AY 2023-2024 is not confirmed therefore tuition & transport services **will not** be provided from the first day of the new academic year on Monday 28 August 2023.

Details about updated fee policy and fee structure for A.Y. 2023-2024 will be shared shortly.

❖ School Transport

- Al Ain Juniors School does not automatically guarantee the availability of the transport service.
- Transport service is carried forward for the next AY 2023-2024 for the current users.
- Students who **wish to discontinue** the service for new Academic Year **must apply for cancellation** through the below link **before 18th August 2023**.

<https://forms.office.com/Pages/ResponsePage.aspx?id=RqgeGXQ7N0SvOkxKGYVJY91OhKCiVKpGmZhJyLRv511URDVXRk9DWjgyMINOTTk1RU9KUFpOMIVZMS4u>

- All transport **users moving from KG2 to Gr. 1 must re-apply for the service** before 18th August 2023.
- For further enquiries, please contact the Transport Department at 03 - 7810077 (EXT. 117)

We hope that our children keep themselves and their brains active over the holiday period, by showing commitment to sustainable practices, continue to adopt healthy life styles, and read at least one good book.

We look forward to welcoming all students both new and old back to the AL AIN JUNIORS SCHOOL next academic year.

Have a restful and happy summer break!

AJB School administration