

Cir No40/AJB/AY2021-22/NOVEMBER

25th November 2021

Sub: Cambridge International Examinations, May/June 2022 Series

Dear Parents,

Greetings!

On behalf of the school management of Al Ain Juniors School, I am pleased to inform you about the commencement of registration for the **May/June 2022 Series** of Cambridge Assessment International Education Examinations. As per our usual practice, here is a number of important information to take note of, with regard to registration procedure as well as standard practices of Cambridge Assessment International Education:

1. Registration begins on 5 December, 2022
2. Registration windows are as follows:
 - a. 4 December 2021 – 31 January 2022
 - b. 1 February 2021– 6 February 2022 (late entry)
 - c. 7 February – 10 February 2022 (very late entry)
3. Entry forms will be sent to each candidate via MS Teams through class teachers.
4. All completed registration forms must have the following attached to them:
 - a. 4 Recent passport photos taken in school uniform only
 - b. A valid copy of students' Int'l passport
 - c. A valid copy of students' Emirates ID (front & back)
 - d. A copy of previous CIE certificate or statement of result (if candidate has sat any CIE qualification previously).
5. Parents must clear all fee dues, inclusive of the current month in which exam fee is being paid.
6. Candidates opting for self-study subjects must notify the examinations officer before entering them.
7. Parents/Guardians must check and sign all forms before returning them to school.
8. Name of candidates must appear on the form as they are on the Int'l passport **only and this must correspond with previous CIE certificates, if there was any previously obtained.**
9. The following signatures are required before submission of forms to the front office: Subject teachers', exam officer's & the principal's.
10. Fees list will be attached to the entry form.
11. Please direct all enquiries to the schools' front office or the examination officer.
12. Every prospective candidate will receive a copy of CIE internal policies and guidelines which must be signed and returned to school, without which any candidate can be processed for the registration.
13. Compulsory virtual orientation is scheduled for all grade 9 students opting for GCE O Level subjects and 10-12 students along with their **parents/guardians** on Monday, 29 Nov., 2020 at 5.45pm – 7pm prompt. Parents can join the meeting using their children's **May/June 2022 CIE MS Teams.**

N.B: Kindly be informed that all of the above may be subject to ADEK's regulations with regard to Covid 19.

Thank you for your continued support and cooperation!

Office of the Examinations Officer

AJ – British System

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