

Test administration for students for remote online assessments

The following document is designed to provide you with the information you need before, during and after you sit your upcoming test from GL Education. Even though you are taking this assessment at home, please treat it in the same way as if you were taking it at school. Your teachers will use the results and information from this test to support you in the future. Try hard, do your best and good luck!



Ensure you know the date and time you will be taking the assessment.



To take the assessment, you will need access to a laptop/desktop PC/Apple Mac, an internet connection, headphones and speakers. You may also like to use a mouse if required.



Your parent/carer will have received a letter with your log-in details for the assessment. The log-in details will look something like this:

Student log in details	
First name:	A
Last name:	Student
Access code:	43d8-2j54
Testing link:	https://www.testingforschools.com/code



Take note of how long the assessment is to ensure you can finish it without interruption. This information is included in the letter to your parent/carer.

On the date and time of the assessment, visit <https://www.testingforschools.com/Code> and enter your access code.



You need to take the assessment in the same way as if you were taking it at school, so under test conditions. The test will start with some practice questions before it officially begins.



Ensure you have a quiet place to work, free from all distractions such as mobile phones, televisions, games consoles, etc.



Sit at a table or desk with the computer or laptop on which you will take the assessment in front of you. Have paper and a pencil to support your working. Ensure no other windows are open on your device.



Complete the assessment on your own. If you receive help in answering the questions, the assessment will not give your teacher the information they need to help you in your learning.



After you have finished the assessment, click or tap on the 'End Test' button to save your work before leaving the webpage to ensure your test results are saved.



If you have any technical difficulties or queries, please contact the relevant teacher at your school.