

CirNo51/AJB/AY2023-23/JUNE

2<sup>nd</sup> June 2023

## **Sub: Cambridge International Examinations, October/November 2023 Series**

Dear Parents,

Greetings!

On behalf of Al Ain Juniors School British System, I am pleased to inform you regarding the commencement of registration for the **October/November 2023 Series** of Cambridge Assessment International Education Examinations.

Please note the following important information.

1. Registration windows are as follows:

FRESH ENTRIES	<b>05 JUNE 2023 – 16 JUNE 2023</b>
RETAKE (MAY JUNE 2023) ENTRIES ONLY	<b>28 AUGUST 2023 – 8 SEPTEMBER 2023</b>
Entries With Late Fees (Fresh Entries)	<b>28 AUGUST 2023 – 8 SEPTEMBER 2023</b>
Entries with Very Late Fee	<b>11 SEPTEMBER 2023-15 SEPTEMBER 2023</b>

2. Entry forms and fee list can be found on CAIE June 2023 Teams.
3. All completed registration forms must have the following attached to them:
- 1 Recent passport photos taken with a white background and in school uniform only
  - A valid copy of student's international passport
  - A valid copy of student's Emirates ID (front & back)
  - A copy of previous CIE certificate or **statement of result** (if candidate has appeared for any CIE qualification previously).
4. No forms will be accepted until the documents attached are complete.
5. Parents must clear all fee dues inclusive of the current month in which exam fee is being paid.
6. Candidates opting for self-study subjects must notify the examinations officer before entering them.
7. Parents/Guardians must check and sign all forms before returning them to the exam officer.
8. Subject Teachers and Exam Officer's approval can be done by meeting them from school.
9. Name of candidates must appear on the form as they are on the international passport **only**.
10. In case of any error in candidate's details **after the registration**, the Examination Officer **must** be notified before the period of the exam. Failure to do so will result in the candidate being liable for any consequence thereafter.
11. Fees list will be attached to the entry form.
12. Please direct all enquiries to the schools' Front Office or the Examination Officer.
13. All students should be active on teams to communicate with the exam officer.
14. All parents must acknowledge receipt of this circular.

Thank you for your continued support and cooperation!

**Office of the Examinations Officer**

**AJ – British System**

Email: suhail.chayilode@alainjuniors.com

T: 03- 7810077 (ext. 126)

WhatsApp: +971529658534

**ACKNOWLEDGEMENT RECIEPT**

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I, ..... parent of ..... in Grade ..... hereby wish to acknowledge receipt of the above correspondence.

Phone number: .....

Email: .....

Signature: .....